NIEHS
National Institute of Environmental Health Sciences

WETP Awardee Meeting

Welcome to New York, New York!
September 13, 2006

NIEHS
National Institute of Environmental Health Sciences

Chip Hughes

Welcome and Overview

NIEHS Update

- Katrina Deployment Update
- Avian Influenza Training Supplements
- Curricula Updates
- Personnel Changes
- Upcoming Meetings/Activities Schedule
- SBIR awards
- Progress Report
- Updates to the DMS
- NIH Updates

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Sharon D. Beard, WETB
Industrial Hygienist

Curricula Update
Brownfields/Minority Worker Training Update
Brownfields 2006

Curricula Update

- Each organization must before use..
  - develop appropriate health and safety training curricula, instructor guides and other course material based on standards, rules, and regulations, and recognized and accepted technical accuracy
  - have curricula peer reviewed or edited by outside reviewers or technical advisory boards
  - adhere to NIEHS minimum criteria
  - have your training director or principal investigator approve your curricula prior to submission to NIEHS for approval

CPWR Respirator Course at Los Angeles Conservation Corp

Brownfields/Minority Worker Training Update

- Brownfields Minority Worker Training Program
  - 229 students trained for 75,722 contact hours
- Minority Worker Training Program
  - 314 students trained for 99,921 contact hours

This is preliminary data. No final numbers have been reported for this period of August 1 – July 31, 2006.

Brownfields 2006

November 13-15 | Boston Convention & Exhibition Center

A Revolution in Redevelopment & Revitalization

- NIEHS Brownfields Job Training Meeting, Sunday, Nov 12, 2006, 6 pm, Legal Seafood
- Rebuilding EJ Communities Along the Gulf Coast, Monday, Nov 13, 2006, 1:15 pm - 2:30 pm
- Health and Safety Tools and Resources Monday, Nov 13, 2006, 10:30 am - 11:45 am
- Nuts and Bolts About HAZWOPER Monday, Nov 13, 2006, 2:45 pm - 4:00 pm
- EPA Labor Taskforce Booth Exhibit

Questions

- Email any questions to me at beard1@niehs.nih.gov
- For more information on curricula uploading – refer to the DMS Users Manual or contact the NIEHS Clearinghouse

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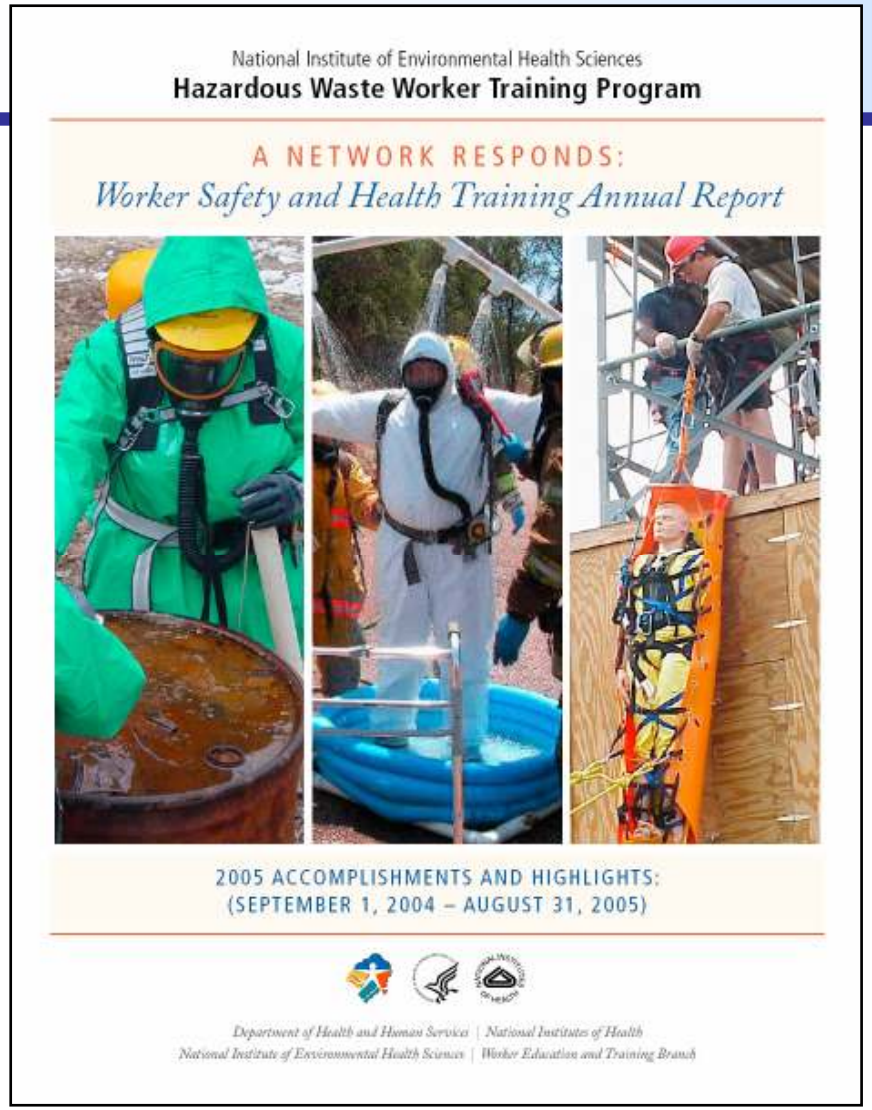
Ted Outwater

Our Reports and Some Reporting Issues…



WORKER EDUCATION AND TRAINING PROGRAM

Seventeen primary awardees,
eighty collaborating institutions,
7,663 courses,
130,837workers,
1,211,824 contact hours

WORKER EDUCATION AND TRAINING PROGRAM

WORKER EDUCATION AND TRAINING PROGRAM

LTC
Public Safety Training
golotltc.edu/bis

WORKER EDUCATION AND TRAINING PROGRAM

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Patricia Thompson

SBIR Awards, Progress Report Submission, and Updates to the DMS

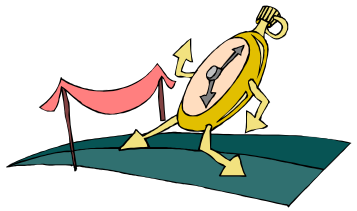
SBIR/STTR Awards

- **4 SBIR Phase I Awards**
  - Information in Place, Inc.
  - MetaMedia Training International, Inc.
  - Stottler Henke Associates, Inc.
  - Y-Stress, Inc.
- **1 STTR Phase I Award**
  - BanDeMar Network
- **1 SBIR Phase II Award**
  - DCM Associates

Deadlines to Submit Final Progress Report

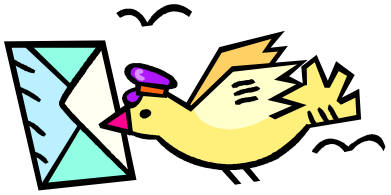
- **October 2, 2006** -- HWWT, MWT, BMWT, & HDPT
  - **Actual** training data for the period from May 1 through July 31, 2006.
  - Progress Report Update

- **October 31, 2006** -- DOE
  - **Actual** training data for the period from June 1 through August 31, 2006.
  - Progress Report Update



Things to Remember…

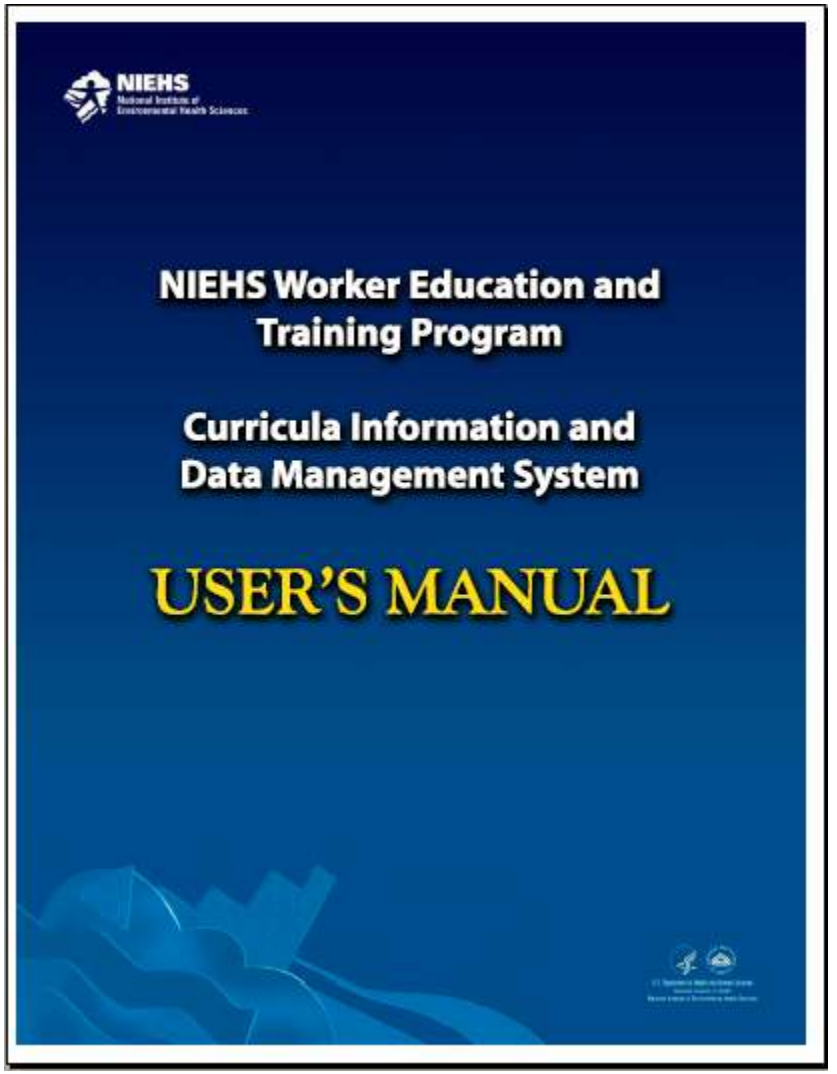
- The training numbers that are entered into the “Data Entry” section must match the numbers that are included in the narrative of your progress report.
- Please remember to mark data complete
- Mail **one** copy to NIEHS



NIEHS
79 Alexander Drive, MD EC-25
Research Triangle Park, NC 27709

New DMS User's Manual

- Many thanks to Lynn Albert for writing this DMS User's Manual!



Download User's Manual

WETP CURRICULA INFORMATION & DATA MANAGEMENT SYSTEM

Curricula Catalog | Emergency Support Activation Plan | Reports | Data Entry | Progress Reports | Admin Functions | Awardee Info

NIEHS Home

WETP Home

Clearinghouse

Log off

Download User Manual

Contact WETP Staff

WETP CURRICULA INFORMATION & DATA MANAGEMENT SYSTEM

Welcome Awardee Organization One!!!

Deadlines:

- September 29, 2006
  - Actual data entry for all programs except DOE for the training period 9/1/2005 - 7/31/2006
  - Final progress reports for all programs except DOE for the training period 9/1/2005 - 7/31/2006
- October 31, 2006
  - Actual data entry for DOE for the training period 9/1/2005 - 8/31/2006
  - Final progress reports for DOE for the training period 9/1/2005 - 8/31/2006

Please remember to mark data complete on the Administrative Functions page when you have completed data entry. Marking data complete informs the WETP staff that you have completed data entry.

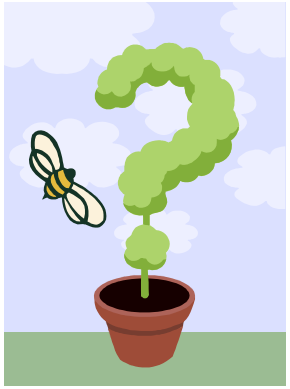
For data submission questions, please contact Patricia Thompson via email at thompso2@niehs.nih.gov or call 919.541.0117.
For technical problems or questions, please contact Lynn Albert via email at albert@niehs.nih.gov or call 919.361.5444x219.

Questions

Patricia P. Thompson

919-541-0117

thompso2@niehs.nih.gov



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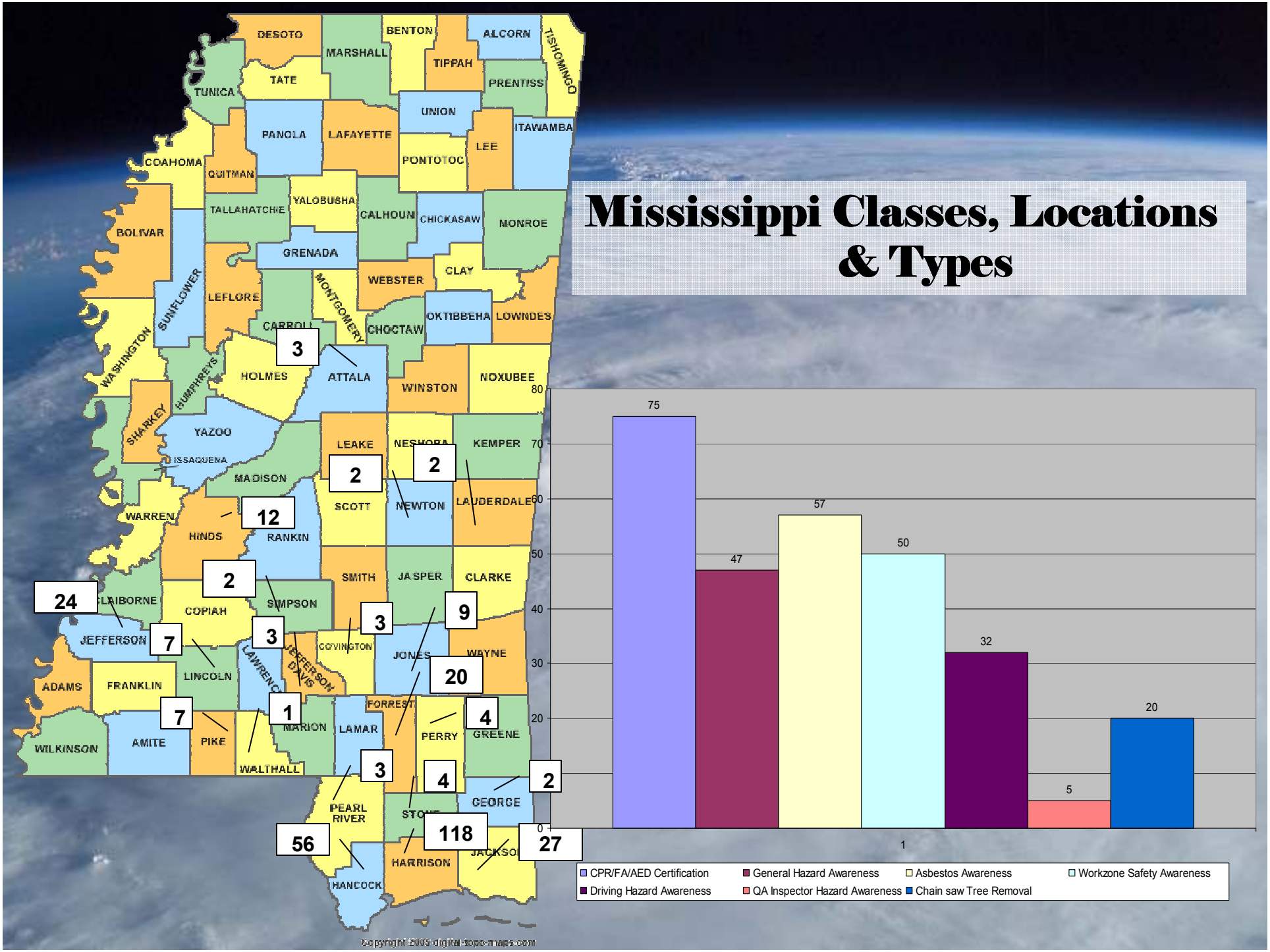
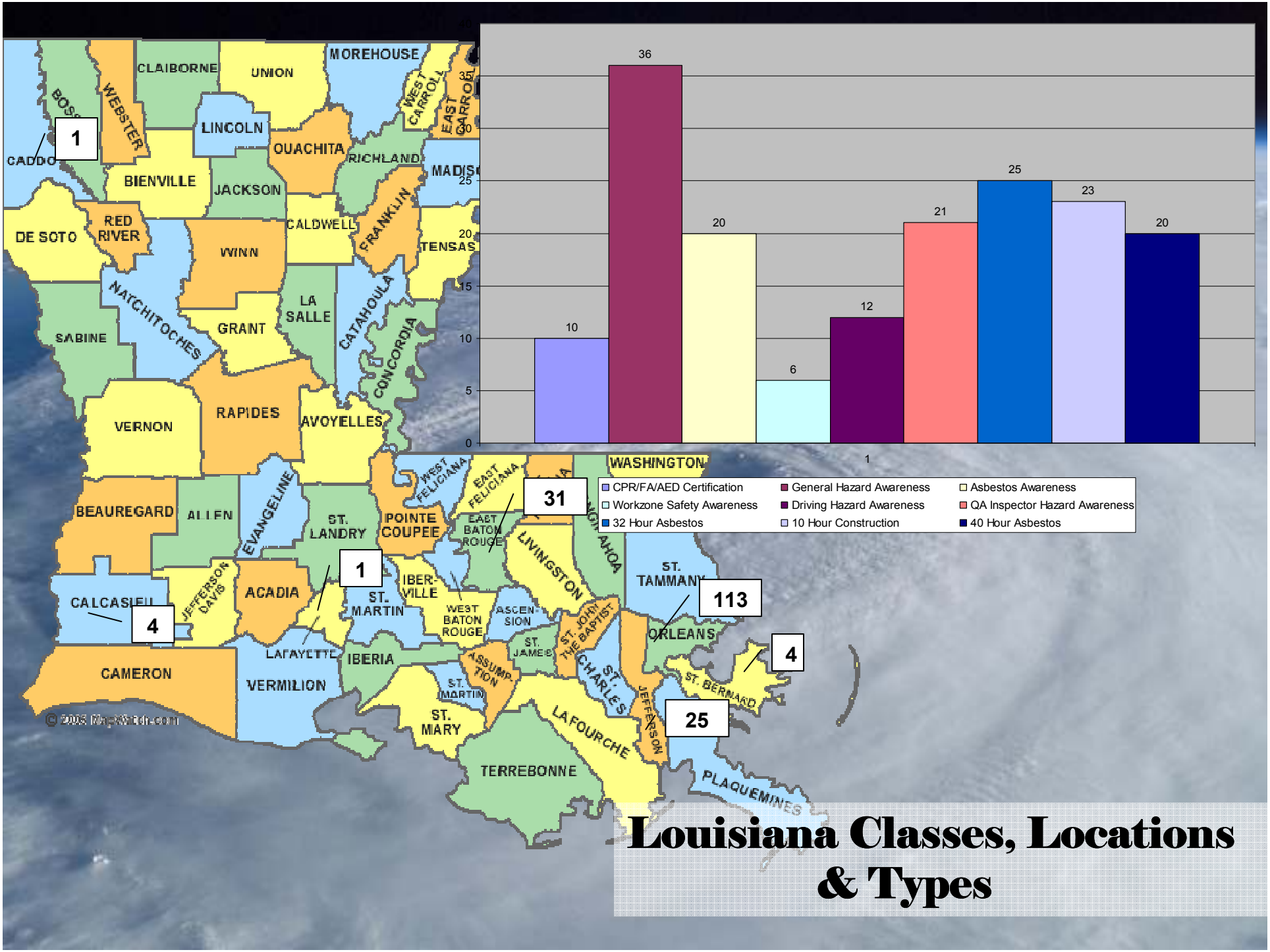
Jim Remington

Mission Assignment Updates

NIEHS Katrina/Rita
Mission Assignment Accomplishment
487 Courses Provided
16,885 Workers Trained
77,819 Contact Hours

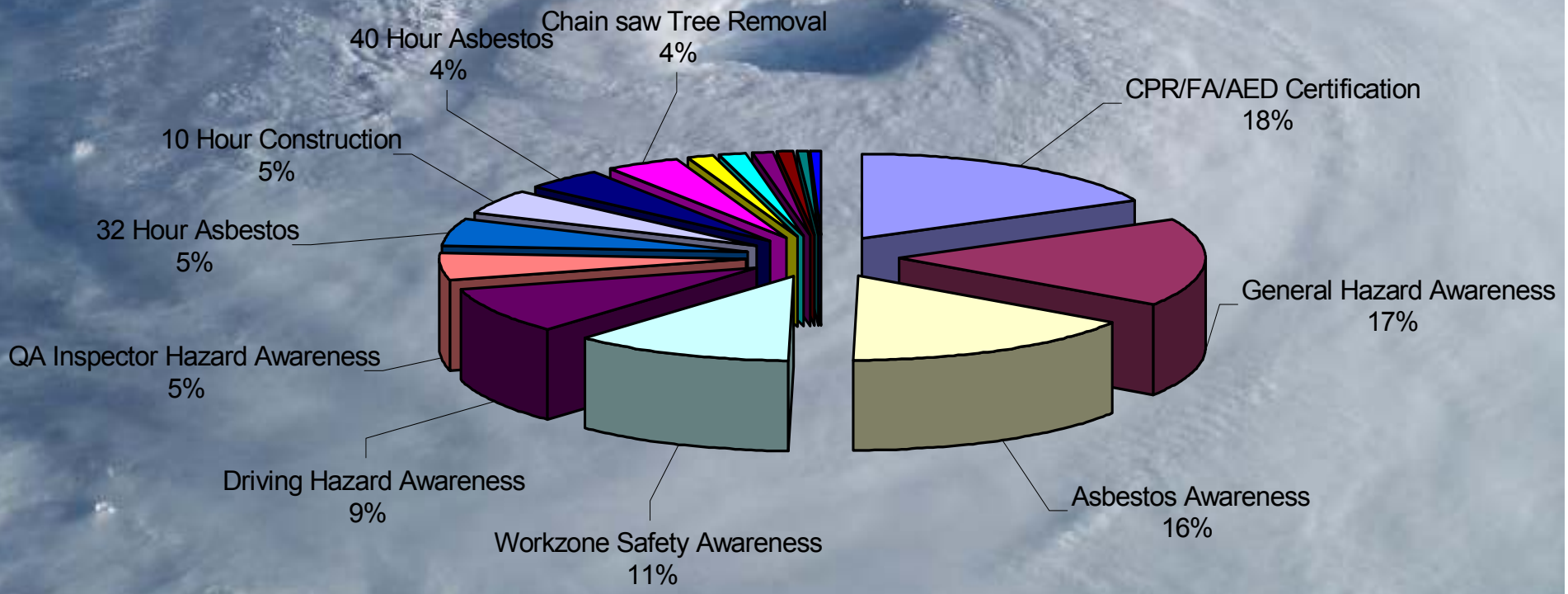
Mississippi Classes, Locations & Types



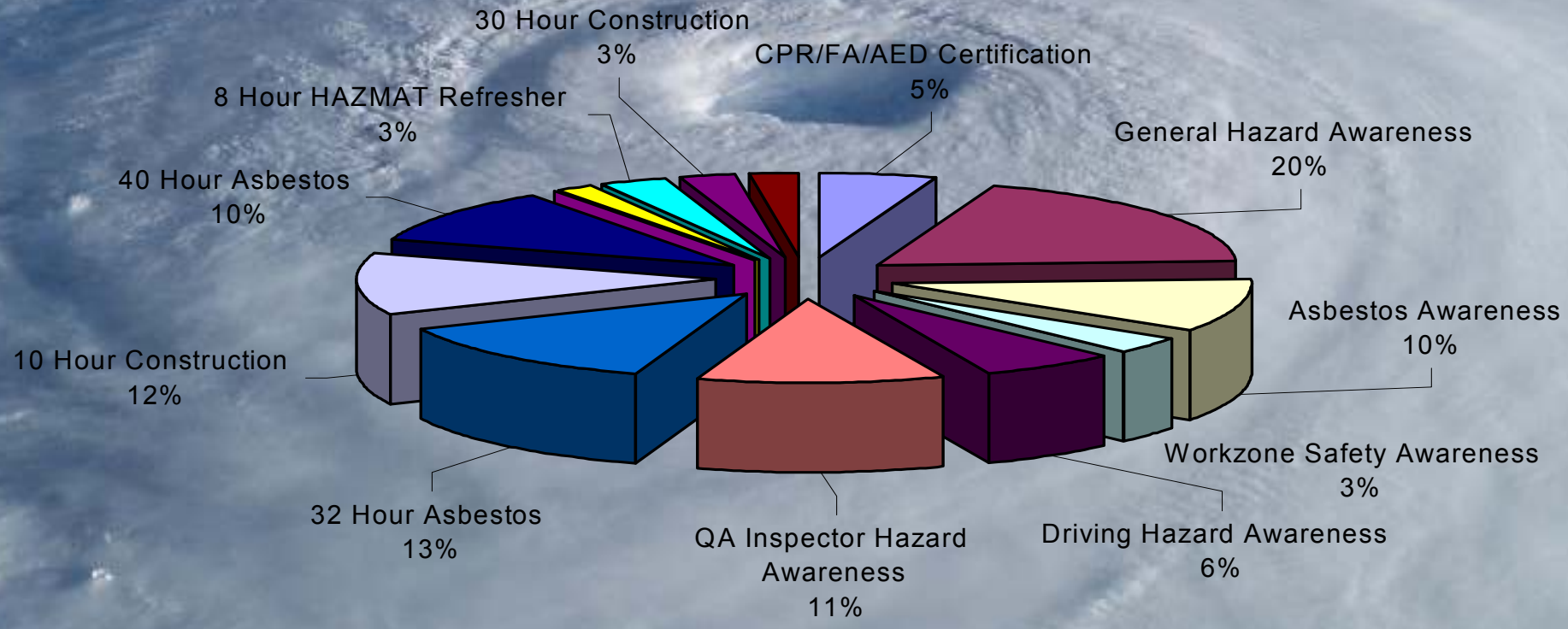


Louisiana Classes, Locations & Types

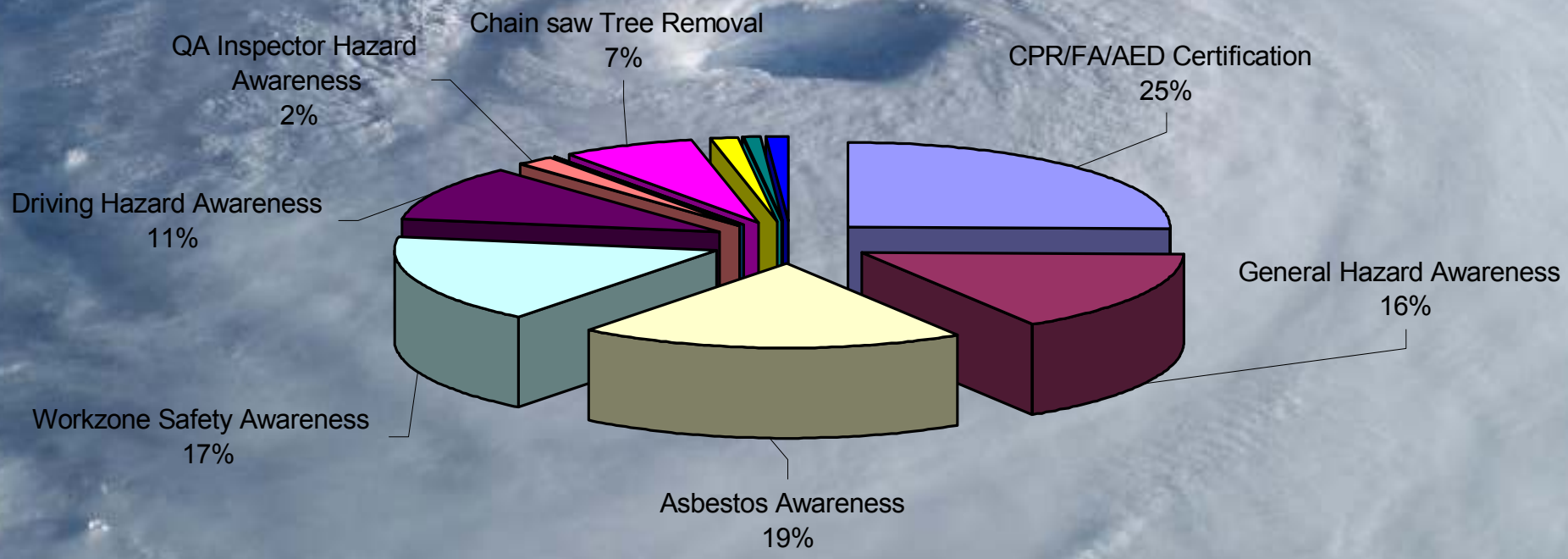
Composition of Mission Assignment
Courses Provided



Louisiana Mission Assignment
Course Composition



Mississippi Mission Assignement Courses Composition



HAZMAT Disaster Preparedness Training Program Update

September 1, 2005 – July 30. 2006

4,762 Workers Trained

60,000 Contact Hours

HDPTP Update

Course Description	Classes	Students	Contact Hr
905-General Construction Safety	52	574	10,853
321-16 Hour Disaster Site Worker (7600)	42	636	10,176
322-Disaster Site Worker Train-the-Trainer (560(	53	794	8,840
601-Asbestos Abatement Worker Basic	7	94	3,760
702-HazMat Transportation Awareness	117	944	3,667
113-Haz. Waste Operations	8	81	3,372
319-WMD Hospital Provider Operations	7	127	3,048
918-Training Methods/Trainer Development	7	71	2,288
304-Emerg. Resp. Awareness	17	284	2,228
121-Homeland Security Awareness	22	358	2,092
807-Basic First Aid	29	254	2,080
922-Concrete Practices and Procedures	2	30	1,200
318-WMD Hospital Staff Operations	8	101	808
102-Site Worker Refresher	9	88	704
120-Microbial Remediation	6	46	368
913-Hazard Communication	11	60	240

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Carolyn Mason

NIH Update

Change in Business Process
Interim Changes to the PHS 398
And PHS 2590

Change in Business Process:

- **Signature of the PI is no longer required as part of a submitted application, Progress Report, or Prior Approval.**
- **Instead, the applicant organization agrees to secure and retain a written assurance from the PI prior to any submission.**
- **Applicants must retain a unique signature and date for each submission.**

Interim Changes to the PHS 398 Application & Instructions

- NIH Guide Notice NOT-OD-06-056 summarizes numerous business process changes implemented since the 9/2004 revision of the PHS 398 and applicable revisions to forms and instructions.
- Revised forms (4/2006) are available for immediate use and are required for submission/receipt dates of paper application on/after May 10, 2006.

Interim Changes to the PS 398 (Rev. 4/2006)

- Person Months (appt. x % of effort = person months) now used regardless of which forms are used (i.e. PHS 398, SF 424 R&R, etc.
- Eliminating Biographical Sketch Subsection Limits—No longer 2 page limit on sections A&B; however 4 page limit remains on entire biographical sketch

Interim Changes to the PHS 2590 Application & Instructions

- NIH Guide Notice NOY-OD-06-058 summarizes the process changes implemented since the 9/2004 revision of the PHS 2590.
- Revised forms (4/2006) and instructions are available for immediate use and are required for paper progress reports being prepared for due dates on/after June 1, 2006.
- Revised forms and instructions are available at http://grants.nih.gov/grants/funding/2590/2590.htm

Interim changes to the PHS 2590 (Rev 4/2006)

- Person Months now used. Replace Percent Effort sections with Person Months on:
  - Form Page 2 (Detailed Budget Page)
  - Form Page 7 (Key Personnel Report)
  - Other Support Instructions
  - General Instructions changed where applicable
- Eliminating Biographical Sketch Subsection Limits—No longer a 2 page limit on sections A&B; however the 4 page limit remains on the entire biographical sketch

Person Months: FAQs

- What is the definition of person months?
  - The metric for expressing the effort (amount of time) that a person devotes to a specific project.
  - Effort is based on the organization's regular academic, summer, or calendar year.
- How do you calculate person months?
  - Multiply the percentage of your effort times the number of months of the appointment. For example:
  - 10% of a 9 month academic year appointment equals .9 person months (9 x .10 = .9 person months
  - 10% of a 12 month calendar appointment equals 1.2 months (12 x .1 = 1.2 person months)
- How do I know if I'm over committed?
  - Personnel with over 12 person months would be an indicator of over-commitment (i.e. 12 person months translates to 100% effort)

Revised Instructions/Forms

- Full information regarding the Business Process Changes and Revised Instructions/Forms is available at:
  - NOT-OD-06-054 (Business Process Changes)
  - NOT-OD-06-056 (Changes to PHS 398)
  - NOT-OD-06-058 (Changes to PHS 2590)
  - Revised Timeline for the SF424 at: http://era.nih.gov/ElectronicReceipt/files/Electronic_receipt_timeline_Ext.pdf